



Dear Food Vendor:

The Greater Auburn Gresham Development Corporation (GAGDC) would like to invite you to participate as a Food Vendor in the **13th Annual 79th Street Renaissance (TWO DAY) Festival** on Saturday, September 8, 2018 from 10am to 7pm and Sunday September 9, 2018 from 12pm to 5pm.

The 79th Street Renaissance Festival was created by GAGDC and SSA#32 to help support the local business economy and to promote investment and development in the community. Each year more than 100 vendors from a variety of industries (retail, education, health care, finance, and government) participate in the festival.

Similar to the Taste of Chicago, **there will be a ticket booth based system, with no money exchange taking place between the vendors and attendees.** Food Vendors are a huge draw for this event and we are always looking to add new restaurants and bakeries to the lineup. We think your restaurant would be successful at our event! Participation is easy!

Submit your payment, completed Checklist and Vendor Application Form (see attachment), along with your booth rental fee and – That's it! Payments and applications received before January 30, 2018 will receive a \$50 discount!

Every year the Ren Fest gets bigger and bigger, with 23,000 people attending last year! Market and **PROMOTE YOUR PARTICIPATION on Facebook, Twitter, Pinterest, Instagram and other social media sites!** When you promote our festival, you support your bottom line.

If you have questions, please call 773.723.3557.

Save The Date!

79th Street Renaissance Festival "A Family Event"

Date: Saturday, September 8, 2018 AND Sunday, September 9, 2018

Time: 10pm-7pm (09/08/18) and 12pm-5pm (09/09/18)

Place: 79th Street (between Racine and Loomis)

Sponsored by GAGDC and SSA#32



**79th Street Renaissance Festival
FOOD VENDOR APPLICATION 2018**

(INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED)

Business Name _____

Business Address: _____

Business City/State/Zip: _____

Business Phone #: _____

Business Fax #: _____

***Contact Person:** _____

***Contact Person Phone#:** _____

***Contact Person Email:** _____

Federal Identification Number: _____

Industry: Pastry/Dessert Frozen Foods Restaurant/Diner Fast Food
Manufacturer/Distributor Candy Ethnic Beverage Farming/Organic

NON-REFUNDABLE Booth Rental Fee:

Please make NON-REFUNDABLE check or money order PAYABLE TO:

Greater Auburn-Gresham Development Corporation (GAGDC)

Mail or drop off checks or money order to:

c/o C Johnson & Associates

7901 S. Racine

Chicago, Illinois 60620

How did you hear about this Festival? Radio TV Friend Blog
GAGDC Website Other website: Past Vendor

****Must provide current, valid, and active contact information.*** THANK YOU for vending at the 79th Street Renaissance Festival!

79th Street Renaissance Festival
2018 FOOD VENDOR CHECKLIST

Food Vendors *must* attend a Summer Festival Sanitation Training class within one year of the 13th Annual 79th Street Renaissance Festival and must obtain a valid Certificate for Temporary Food Service License. You may contact 312.553.5800 for a schedule of Sanitation Training Classes. The person listed on the Sanitation Certificate must be present at your booth during the festival at all times. Call 773.723.3557 if you have additional questions.

This Checklist and ALL required forms listed below MUST be submitted with your Vendor Application Form. Be sure to include:

- _____ Copy of Sanitation Certificate Certificate Number: _____
- _____ Copy of Commercial General Liability Insurance Certificate
- _____ Copy of Most Recent City of Chicago Health Department Inspection
- _____ Copy of Current City of Chicago Food Establishment/Business License
- _____ List of Menu Items that will be Sold at Festival
- _____ Copy of Temporary Food Vendor License License Number: _____
- _____ Completed and Signed Special Event Permit Application
- _____ Completed 2018 Food Vendor Application
- _____ **\$300 if paid before 01-30-18 or \$350 if paid after 01-30-18** Check or Money Order **Payable To GAGDC**
- _____ Copy of 2018 W9 for final check payment on Monday, September 10, 2018

2018 Food Vendor Booth Rental Fee

If paid on or Before January 30, 2018 space rental fee is \$300; \$350 after January 30, 2018

- **REMINDER: No cash transactions; ticket booth system; ticket signage required for submission and approval**
- Fee Includes ONE 10' x 10' Booth, table, table cloth, and two chairs. **PLEASE BRING YOUR OWN GENERATOR.**
- DO NOT PLACE EXTRA TENT(S) IN THE VENUE. ALL EVENT SPACE IS \$350. IF YOU BRING AN EXTRA TENT YOU MUST PAY AN ADDITIONAL \$350 FEE FOR IT.
- THERE IS NO EXCLUSIVITY ON FOOD ITEMS. VENDORS, PLEASE DO NOT ASK FOR EXCLUSIVITY ON ANY PRODUCT
- WE WILL NO LONGER HOLD BOOTH SPACES LONGER THAN THE FOOD VENDOR DEADLINE. IF YOU DO NOT SUBMIT YOUR PAYMENT, APPLICATION, AND **SUPPORTING DOCUMENTS (SEE CHECKLIST) BY JUNE 1, 2018 YOU WILL NOT BE A VENDOR**

You may reserve additional booths at the rate listed above. Please mail or bring your application in its entirety (including checklist and required items above) to:

Greater Auburn Gresham Development Corporation
c/o C Johnson & Associates
7901 S. Racine; Chicago, Illinois 60620